

UNIT OUTLINE FOR MTL203.8.8 MANAGEMENT PRACTICES FOR LEADERS

Name of Unit 1 (Unit Code 1)
Management Practices for Leaders (MTL203.8)

SECTION 1 – GENERAL INFORMATION

Administrative details

Associated higher education awards	Duration	Level <i>(for example, introductory, intermediate, advanced level, 1st year, 2nd year, 3rd year)</i>	Unit Coordinator <i>(incl. academic title)</i>
GradDipLead, MLead	One semester	Advanced	Head of Program

Core or elective unit

Indicate if the unit is a

- core unit
- elective unit
- other (please specify below):

Unit weighting

Using the table below, indicate the credit point weighting of this unit and the credit point total for the course of study (for example, 10 credit points for the unit and 320 credit points for the course of study).

Unit credit points	Total course credit points
6 credit points	48 / 72

Student workload

Using the table below, indicate the expected student workload per week for this unit.

No. timetabled hours per week	No. personal study hours per week	Total workload hours per week
3	6	9

For those students requiring additional English language support, how many additional hours per week is it expected that they will undertake?

Additional English language support: 0 hours per week

Pre-requisites and co-requisites

Are students required to have undertaken a prerequisite or co-requisite unit for this unit?

- Yes No

If **YES**, provide details of the prerequisite or co-requisite requirements below.

Pre-requisite: MTL101.8 Leadership – Theories and Praxis

SECTION 2 – ACADEMIC DETAILS

Brief description of the content of the unit

In the Australian context, leadership and management often go hand-in-hand. This unit helps students develop the key management competencies they need to oversee complex organisations, including areas such as compliance, risk, quality assurance, marketing, project management, and stakeholder engagement.

Learning outcomes for the unit

- 1) Analyse contemporary management theories and principles that are specifically relevant for leaders of faith-based organisations
- 2) Undertake key management tasks, practices and controls (e.g., marketing, personnel, and financial) that are specifically relevant for leaders of faith-based organisations
- 3) Apply contemporary management theories and principles to independently generate solutions to common issues or problems in their professional context

Assessment tasks

Type	Learning Outcome/s assessed	When assessed – year, session and week	Weighting
Essay Choose a management theory discussed in Cole and Kelly, part one. Write a 1000-word paper that explains its key elements (with reference to at least five other sources) and suggests at least three ways in which this theory might change or contribute to current practices in your organisation.	1	Week 4	20%
Management Tasks Using the provided list of tasks, students will undertake two management and hardship tasks that managers / leaders who are working in their sector (church, school, NGO etc) are commonly required to undertake. Students are then to write a 2000-word paper that documents the process.	2	Week 9	30%
Major Essay Students are to write a 2500-word essay that explains a common issue or problem in your organisation and suggests possible solutions (taking into account intended and unintended consequences) based on the learning you have undertaken in the unit.	3	Week 14	50%

2.1 Prescribed and recommended readings

Provide below, in formal reference format, a list of the prescribed and recommended readings for the unit.

Prescribed reading:

Cole, G. and P. Kelly, *Management Theory and Practice*, 8th edn. Boston: Cengage Learning, 2015.

Recommended reading:

Adeniyi, Michael P. *Effective Leadership Management: An Integration of Styles, Skills & Character for Today's CEOs*. Bloomington, IN: Author House, 2007.

Adetule, Prince J. *The Handbook on Management Theories*. Bloomington, IN: Author House, 2011.

Gold, Jeff, Richard Thorpe, and Alan Mumford, eds. *Gower Handbook of Leadership and Management Development*. 5th edition. Surrey, UK: Gower, 2010.

Hender, Jill. *Innovation Leadership: Roles and Key Imperatives*. London, UK: Grist, 2003.

Hudson, Mike. *Managing Without Profit: Leadership, Management and Governance of Third Sector Organisations in Australia*. 3rd edition. Sydney, NSW: University of NSW Press, 2009.

Kessler, Eric H. *Management Theory in Action: Real-World Lessons for Walking the Talk*. New York, NY: Palgrave Macmillan, 2010.

McGrath, James, and Bob Bates. *The Little Book of Big Management Theories and How to Use Them*. Harlow, UK: Pearson, 2013.

Miles, Jeffrey A. *Management and Organisation Theory: A Jossey-Bass Reader*. San Francisco, CA: John Wiley & Sons, 2012.

Pfeffer, J. *What Were They Thinking? Unconventional Wisdom About Management*. Boston: Harvard Business School Publishing, 2007.

Shledrake, John. *Management Theory*. 2nd edition. London, UK: Thomson, 2003.